

Information for Contributors

1. Contributions to AGROKÉMIA ÉS TALAJTAN may be:

- a) Papers concerning original research results or methodology;
- b) Reports on international or domestic scientific events or anniversaries;
- c) Comprehensive reviews on topical subjects in a particular field of science;
- d) Information on foreign scientific organizations and international relations in any particular field;
- e) Book reviews.

Only articles which have not been published or submitted for publication elsewhere can be accepted.

2. Manuscripts must be typewritten double spaced with a 5 cm margin on the left hand side. **Two copies (the original and one copy) and** if possible a **diskette in Word for Windows 2.0 or 6.0 version** should be submitted to the following address: AGROKÉMIA ÉS TALAJTAN Editorial Office, 1022 Budapest, Herman Ottó út 15 or 1525 Budapest, P.O. Box 35. Papers of type 1/a should not exceed **twenty, double-spaced, typed pages**, including a brief summary, tables, figures (maximum 3-4) and list of references. The use of footnotes should be avoided.

AGROKÉMIA ÉS TALAJTAN is published by camera ready techniques. To expedite publication, before submission manuscripts should be checked with the Guidelines for style of presentation and directions listed herein.

3. The titles of the paper should be short but explicate and should be followed by the name(s) of the author(s) and the name and address of the institute(s) (including the department) where the work was carried out.

For the sake of uniformity, papers of type 1/a should as far as possible conform to the following outline:

- a) Introduction (grounds for the research, brief survey of literature);
- b) Material and methods.
- c) Results.
- d) Discussion and conclusions.
- e) Brief summary (at most one typed page, giving a concise description of the problem studied, the methods applied, the results achieved and the conclusions drawn from them).

The construction of papers of type 1/b - 1/e will depend on the subject matter.

4. In the case of papers of type 1/a, if the author wishes a *summary* to be published *in a foreign language*, a concise summary, clearly comprehensible in itself, must be included. The length will depend on the subject of the paper, but

the text should not exceed 40 typed lines; it should contain a brief summary of the aims, materials and methods of the studies and the conclusions drawn from the results achieved. The summary can be submitted in English. If the summary is to be translated, the text should be submitted in duplicate.

Translations in foreign languages should include the title of the paper, the name(s) of the author(s), the full name of the institute, the titles of the figures and tables, the full legend to the figures, the headings of the numbered columns in the tables and the text of any parts designated with letters.

5. The *tables* (max. 3-4) should be submitted in typed duplicate, each on a separate page. Each table must be numbered and supplied with a title. The column headings should be numbered, the number appearing above the text, while texts to be translated within the table (e.g. soil types, names of plants, etc.) should be designated with lower-case letters in alphabetical order (e.g. a) wheat; b) rye...). Care should be taken to ensure that dimensions are indicated accurately using internationally accepted units.

6. *Photographs and illustrations* (max. 3-4) - black and white only - should be marked "Figure", numbered consecutively and submitted in duplicate. Only photographs with good definition and contrast can be accepted. Diagrams should be clear and accurate. The number of the figure must be written in pencil on the diagram or on the back of the photograph. The title and legend of the figure should be included in the list of figures, not on the diagram itself. The diagrams should contain as little text as possible; the various parts of compound figures should be designated with capital letters, and lower-case letters should be used within each figure (e.g. to distinguish individual curves). The explanation of these letters should be contained in the caption.

The size of the figures should not exceed 12.5 x 18.5 cm.

7. Experimental results can be presented either in tables or in figures, but the same data must not be included in both tables and figures. *The number of tables and figures should not exceed 3-4.*

8. A *list of references* should be included at the end of the paper, in alphabetical order of authors or editors. In the text, the author's name should be given, followed by the year of publication in brackets. If several articles published by a particular author in the same year are cited, these should be distinguished by lower-case letters written after the year. When compiling the list of references, the following guidelines should be adhered to:

a) Name(s) of author(s) (if there are more than three authors the abbreviation "et al." should be used after the first name), the year of publication, the titles of the work (in the original language, using phonetic transcription if not in roman letters) and the place of publication must be included.

b) In the case of *papers appearing in journals*, the name(s) of the author(s), the year of publication, the title of the paper, the name of the journal, the volume number (doubly underlined), in certain cases the issue number (in brackets) and the first and last page numbers of the paper must be included, e.g.

KILMER, V. I. & ALEXANDER, L. T., 1949. Methods of making mechanical analysis of soils. *Soil Sci.* 14. 485-499.

c) In the case of *books* the reference should include the name(s) of the author(s) or editor(s), the year of publication, the title of the book, the publisher and the place of publication, e.g.:

HUTCHINSON, C. S., 1974. *Laboratory Handbook of Petrographic Techniques*. Wiley. New York.

BROWN, G. (ed.), 1961. *The X-ray Identification and Crystal Structures of Clay Minerals*. Min. Soc. London.

d) In the case of *book sections*, the name of the author of the section, the year of publication of the book, the title of the section and the data listed in point c) for the book must be supplied, e.g.:

DAY, P. R., 1965. Particle fractionation and particle-size analysis. In: *Methods of Soil Analysis*. (Ed.: BLACK, A.) 110-127. Am. Soc. Agron. Madison, Wisc.

e) Verbal communications need not be listed, while in the case of manuscripts, only the author, the year and the title need be designated.

9. Decisions on the publication of submitted papers will be made by the Editorial Board on the basis of referees' opinions.

10. The first author will receive 40 gratis reprints of the article and each author will be sent one copy of the issue in which his paper is published.